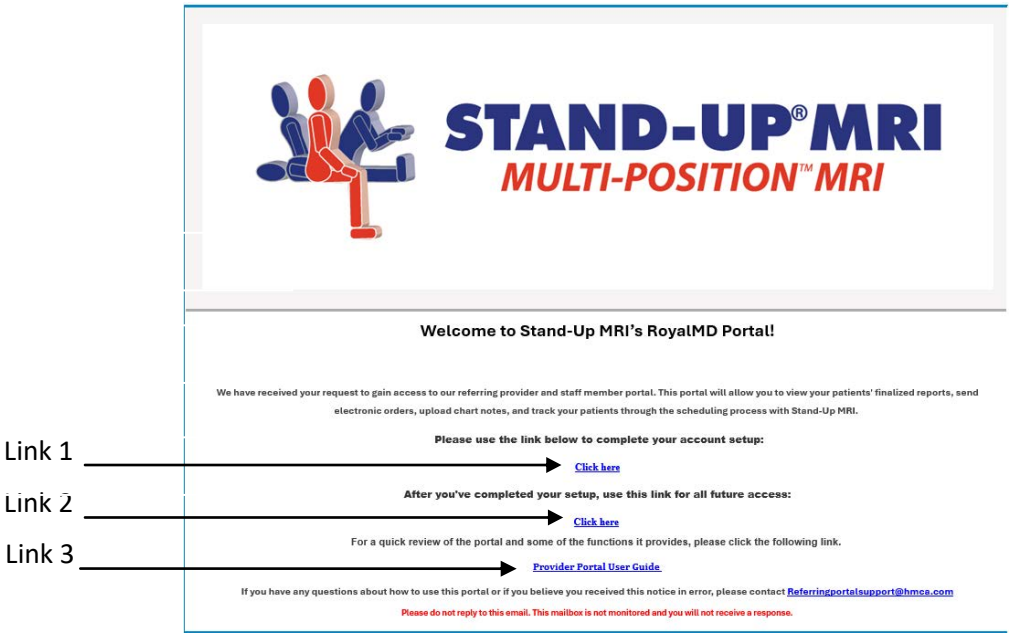
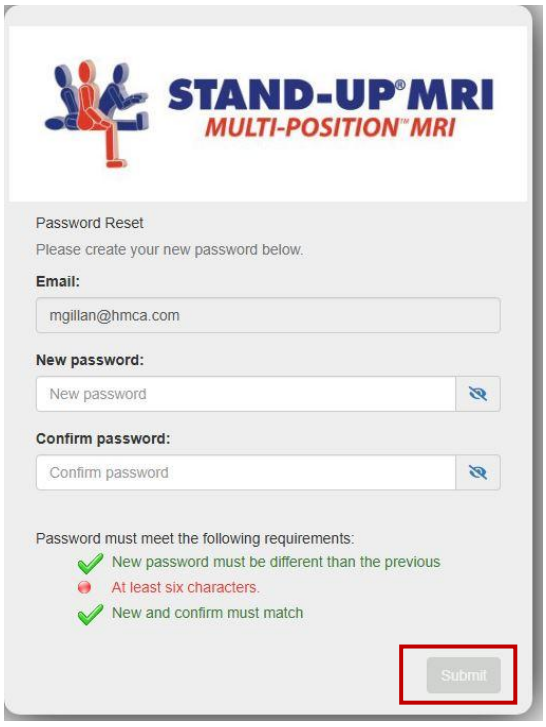
MD Portal Referring Physician Guide

Creating a Login

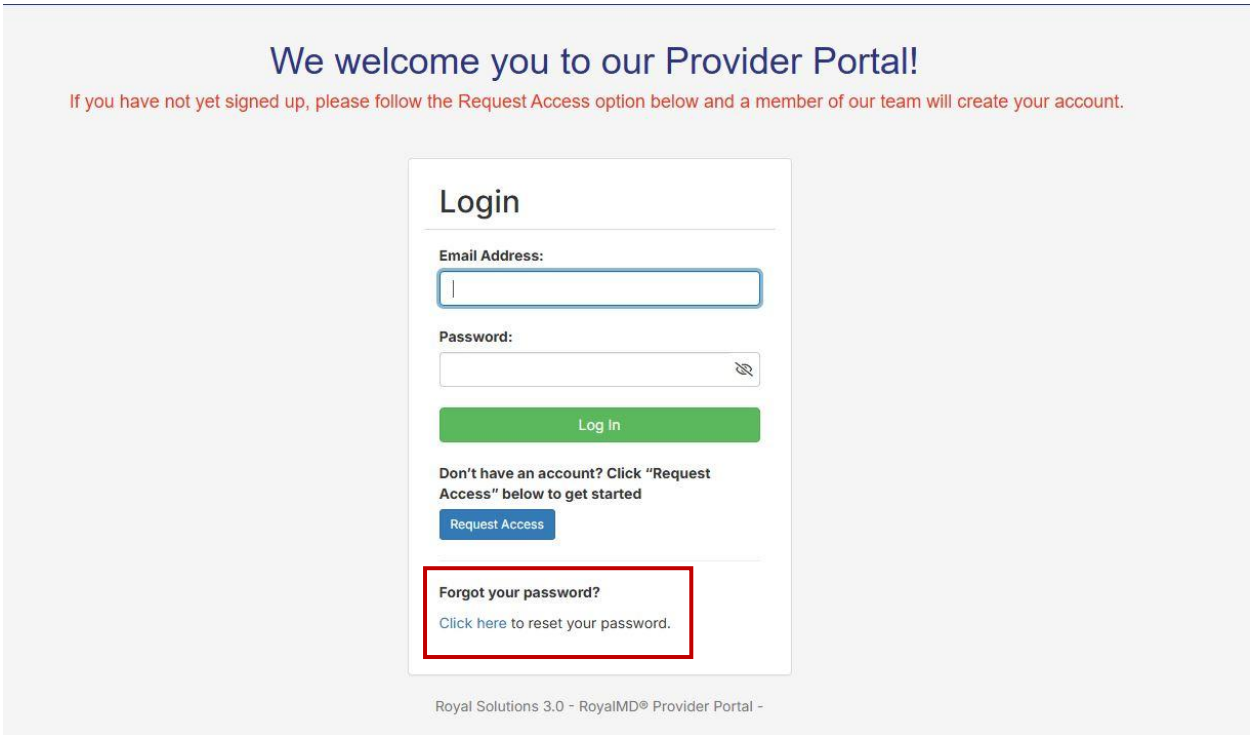
Once the request has been approved and created, an email will be sent to create a password and set up the account. The username will be the Email address that the email was sent to. In the email, click on the first link to create the password and complete the account set up. The second link will take you to the login page. The third link will take you to the User Guide.



Link 1:
Create a password using the Password Reset form. Follow the instructions on the page to create your password.



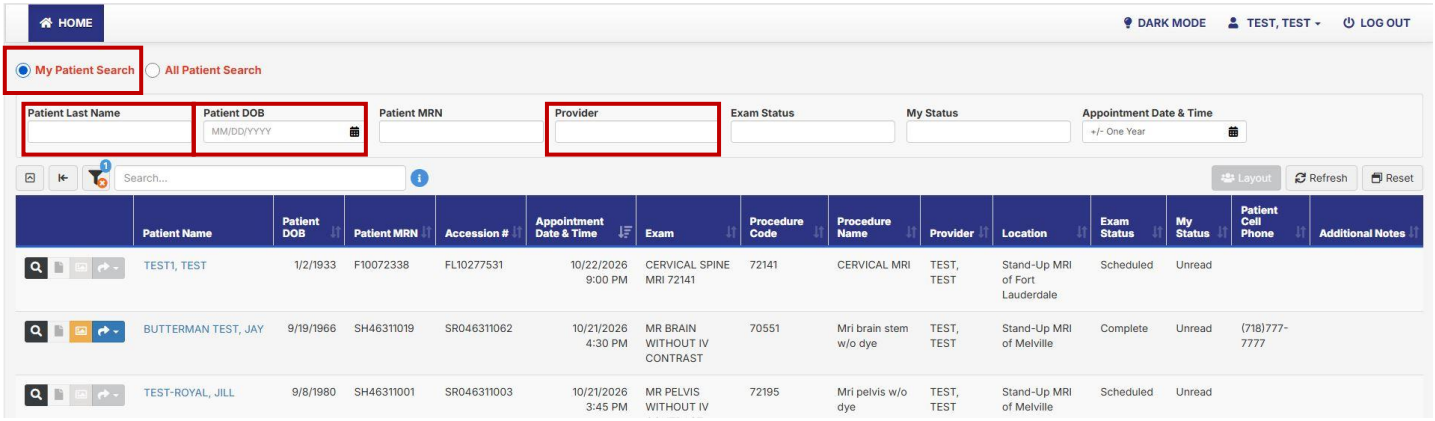
Link 2:
From the login page, enter the account email address and the password you set up using Link 1. You can also use this page to reset your password if you have forgotten it.



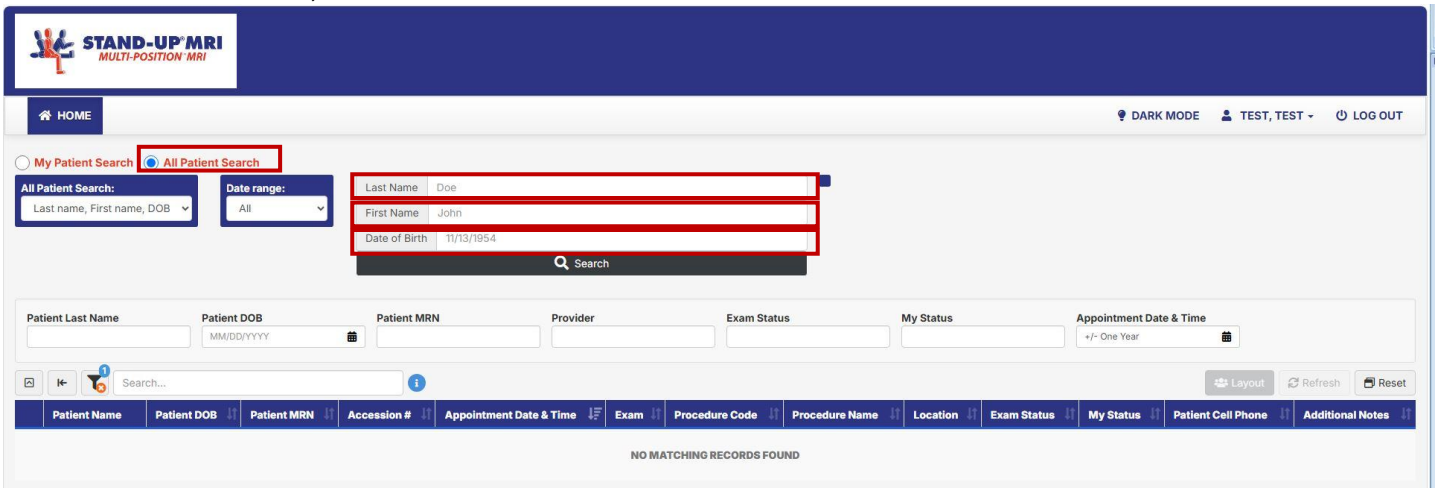
Link 3:
Will take you to the RoyalMD portal guide.

Navigation

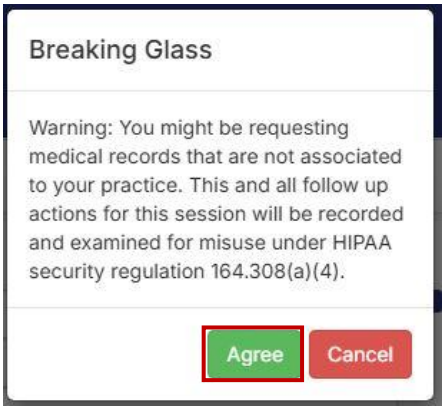
Search for your patients by typing in the last name and date of birth. If there are multiple providers in your office you can filter them using the Provider search box.



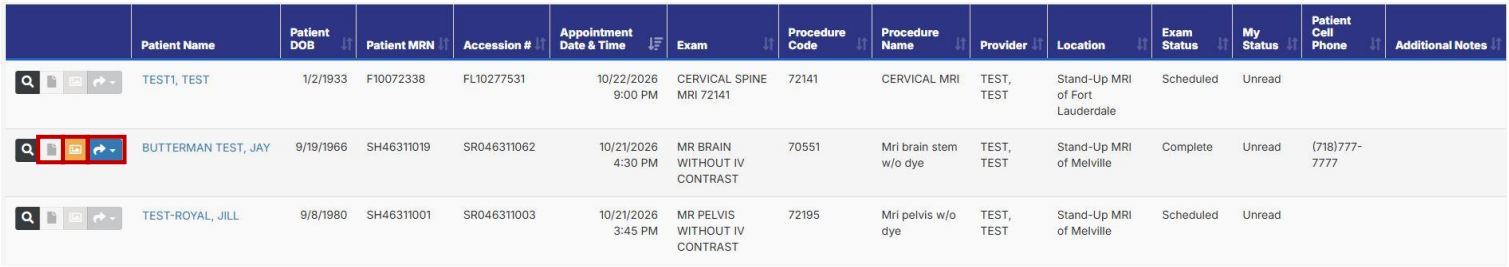
To search for patients who have previously been seen at one of our facilities and are now under your care, click All Patient Search. Enter the first three letters of the patient's first and last name, along with their date of birth, then click Search.



You must press “Agree” to break the glass to continue to see the patient’s information.

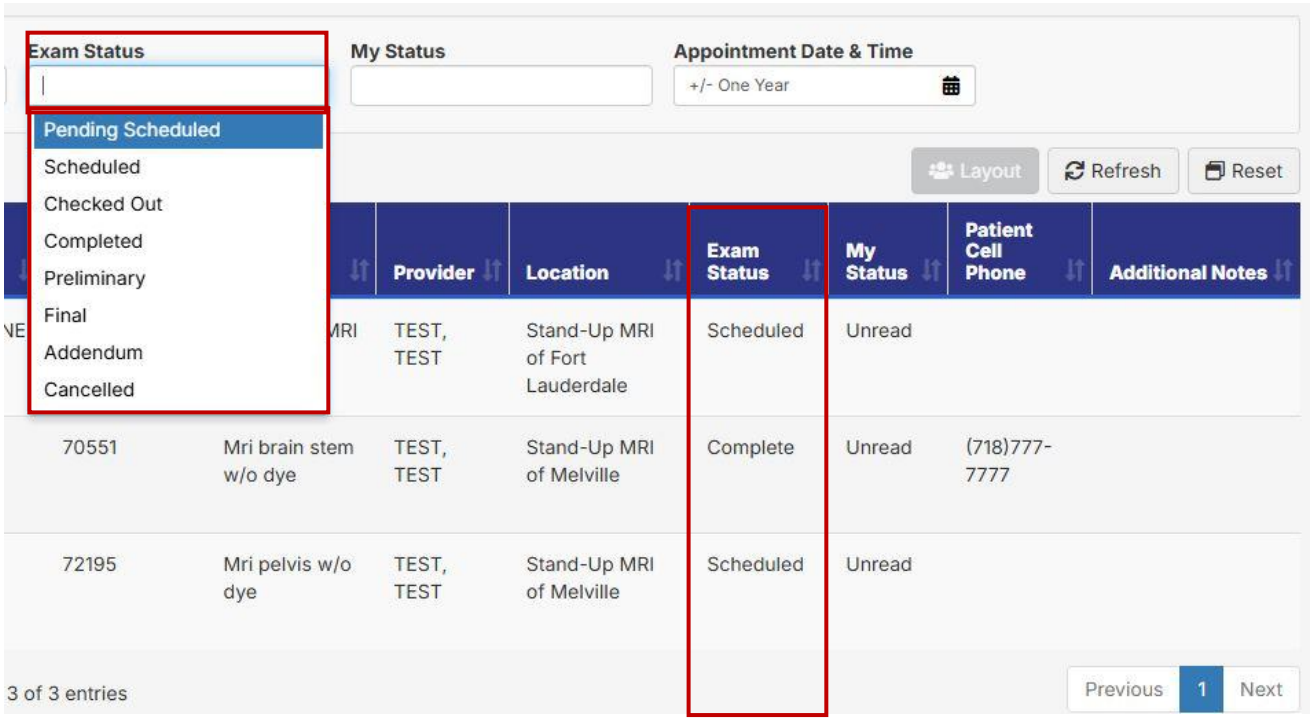


Press the  Icon to view the report. Press the  Icon to view the images. Press the  Icon to share, download or print the images the images.



	Patient Name	Patient DOB	Patient MRN	Accession #	Appointment Date & Time	Exam	Procedure Code	Procedure Name	Provider	Location	Exam Status	My Status	Patient Cell Phone	Additional Notes
	TEST1, TEST	1/2/1933	F10072338	FL10277531	10/22/2026 9:00 PM	CERVICAL SPINE MRI 72141	72141	CERVICAL MRI	TEST, TEST	Stand-Up MRI of Fort Lauderdale	Scheduled	Unread		
	BUTTERMAN TEST, JAY	9/19/1966	SH46311019	SR046311062	10/21/2026 4:30 PM	MR BRAIN WITHOUT IV CONTRAST	70551	Mri brain stem w/o dye	TEST, TEST	Stand-Up MRI of Melville	Complete	Unread	(718)777-7777	
	TEST-ROYAL, JILL	9/8/1980	SH46311001	SR046311003	10/21/2026 3:45 PM	MR PELVIS WITHOUT IV CONTRAST	72195	Mri pelvis w/o dye	TEST, TEST	Stand-Up MRI of Melville	Scheduled	Unread		

Exam status allows filtering by the status of the exam from the drop down which can also be viewed in the exam status column.



The “My Status” search box allows filtering by the read status of the report. This can also be viewed in the “My Status” column.

